PINE RUN HOMEOWNERS ASSOCIATION, INC.

NOTICE OF INTENT TO SELL

Date_____

_____ _____

Address/Unit Number **Owner Name**

This notice of Intent to Sell and a fully executed copy of the related sales contract must be accompanied by a check in the amount of $100.00 made payable to Pine Run Homeowners Association and returned to Pine Run Homeowners Association, PO Box 23, Estero, FL 33928.

THIS SECTION TO BE COMPLETED BY SELLER

In compliance with the Declaration of Covenants and Restrictions of the Association named above, I (we) hereby serve notice that, as Owner (s) or Agent of the above reference unit, I (we) intend to offer said for sale in accordance with the attached Contract for Sale.

Unless I am notified to the contrary within 20 days from the receipt of this completed notice and attachment, I will advise Purchaser that the proposed sale has been approved.

_____ _____

Owner Signature Owner Signature

Please print name _____ Please print name _____

Phone Number: (Home) _____ (Cell)_____

Mailing Address_____ _____

THIS SECTION TO BE COMPLETED BY THE PURCHASER
THE BOARD WILL NOT ACCEPT PARTIALLY COMPLETED FORMS

I (we) intend to purchase unit number/address _____
I (we) are aware that any falsification or misrepresentation of the information contained herein will result in an automatic rejection of this application.

I (we) acknowledge and understand that the property offered for sale is governed by deed restrictions and Rules & Regulations, which are applicable to both the unit and common property, and which may be amended from time to time by the Association named above. I (we) agree to abide by such deed restrictions and Rules & Regulations.

I (we) are purchasing this property with the intention to: (Check one)

1. Reside as owners on a full-time basis. _____
2. Reside as owners on a part-time basis. _____
3. Lease the property. _____
4. Active Service Member as defined in s.250.01. Florida Statutes: Yes _____No _____

I (we) consent that you may make further inquiry concerning this application, particularly of the references given below.

Purchaser:(1) _____ E-mail_____

Occupation: _____ How Long?_____

Employer: _____ Phone #_____

Purchaser:(2) _____ E-mail_____

Occupation: _____ How Long?

Employer: _____ Phone #____

Current Address:

Phone #: _____ How Long? __

Name & Address of present landlord or mortgage company: _____

Phone #: _____Monthly mortgage or rental payment:

Units are for single-family residence only. The following person (s), in addition to the purchaser will occupy the unit:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

The following pet (s) will occupy the unit:

Type: _____ Weight: _____

Type: _____ Weight: _____

List two (2) personal references (local, if possible)

Name_____Address_____Phone

Name_____Address_____Phone

Bank References:

Branch name/Address _____Phone

Branch name/Address Phone

Automobile/Vehicle Information:

Make_____Model _____ Year _____ Tag #

Make_____Model _____ Year _____ Tag #

Person to be notified in case of emergency – Please print

Name Address Phone

Closing Information

Date of closing _____ Closing Agent _____Phone _____

Name of real estate agent_____Phone _____

Dated this _____day of _____, 20 ____.

THIS SECTION FOR ASSOCIATION USE ONLY

Processing fee received $ _____ Sales contract attached YES /____-- NO /____

Approved _____Disapproved _____ Date_____, 20_____.

By _____ Title _____

Notes: _____

REVISED 06-2025

FLORIDA TENANT REPORTING SERVICES

Tel: (239) 257-3594 Fax (239) 257-3708 Email: floridatenant@comcast.net

APPLICATION

Applicant's Name: _____Soc. Security:_____
Birth Date: ___/___/___ Driver's Lic. #:: _____ Email:_____
Night Phone: _____ Day Phone: _____ Cell: _____

********** **Residential History** **********
Present address: _____City: _____ County: _____ St: ____ Zip:_____
Landlord/Owner: _____Telephone: _____
Rent Amount: _____ Rent from: _____ to: _____ Was 30 day notice given?_____When?_____
Reason for Leaving: _____
****
Former address: _____City:_____ County:_____St:____Zip:_____
Landlord/Owner: _____Telephone:_____
Rent Amount: _____ Rent from: _____to: _____ Was 30 day notice given?_____ When?_____
Reason for leaving: _____
********** **Employment** **********
Current employment: _____Telephone: _____
Supervisor: _____Your position: _____
Length Employed: _____to _____ Full-time _____ Part-time _____ Salary: _____ per_____

****
Former Employment: _____ Telephone:_____
Supervisor: _____ Your position:_____
Length Employed: _____to _____Full-time _____Part-time _____Salary: _____ per _____

****
Vehicle Information: Year: _____ Make & Model: _____License : _____
Year: _____ Make & Model: _____License : _____

Do you have any RV, boats, trailers or motorcycles? If so, please list _____

Please answer all of the following questions:
Will you have pets? _____ If so, how many? _____What type? _____
Are you an active Service Member? _____
Have you ever declared bankruptcy? _____ If so, when? _____
Have you ever had an eviction filed against you? _____ If so, please specify_____
Have you ever been charged with a felony? _____ If so, please specify_____
Have you ever been charged with a misdemeanor? _____ If so, please specify _____
Have you ever refused to pay rent/ broken a lease? _____ If so, when and why _____
Applicant's Signature:_____ Date _____/_____/_____

FTRS Member Name: _____

FLORIDA TENANT REPORTING SERVICES

Tel: (239) 257-3594 Fax: (239) 257-3708 Email: floridatenant@comcast.net

APPLICATION

Property Desired: _____

TO APPLY, THE FOLLOWING IS REQUIRED:

1. All applications must be filled out and signed by the applicant on all pages.
2. A separate application must be filled out for each applicant 18 years old and older.
3. Reliable documentation and telephone numbers for all income must be provided.
4. Photo documentation (driver's license, military ID or state ID) is required.
5. All intended applicants must be listed below.
6. You must disclose ALL pets, vehicles of any nature and water filled furniture.

I, THE UNDERSIGNED APPLICANT, affirm the information contained in this two page application is true and correct and authorize Florida Tenant Reporting Services, Inc. to verify all information contained in this application including obtaining a background check or credit report. Misstatements, either false or incorrect, can be deemed reason for denial of occupancy. I understand that due to the Fair Credit Reporting Act that I will not be furnished a copy of my credit report from Florida Tenant Reporting Services or its members. I may, however, obtain a free credit report from Equifax if my application is denied for credit reasons. I also understand that this application is the property of Florida Tenant.

Applicant's Signature: _____

I also affirm the following will be the residents of the property:
(Please list the first and last names of all prospective occupants, including yourself:

_____ Date of Birth: _____

_____ Date of Birth: _____

_____ Date of Birth: _____

_____ Date of Birth: _____

Pine Run Community

On behalf of the HOA board members and neighbors, we would like to reach out with some friendly reminders. As a community, we are committed to keeping our neighborhood in a first class status and appreciate your contributions to keeping our community safe and clean.

Do's

- Use the ARB Request Form for any outdoor improvments or updates to your residence(roof, landscape, paint, etc.)
- Bundle yard waste or place in trash bags for pick up on Tuesdays
- Keep bushes and trees trimmed and dead palm fronds removed
- Park vehicles on paved areas only
- Keep dogs on leashes and clean up after them
- Deter theft by securing your garage doors when not in use and locking car doors
- Notify your Board of Directors of any anticipated changes in ownership or occupancy for proper record keeping.

Don'ts

- **DON'T** forget to pay quarterly Assessment Fees by January 1, April 1, July 1 and October 1
- **DON'T** forget yard waste pickup is on Tuesday mornings, unless noted by Lee County
- **DON'T** forget that garbage and recycling collection is on Wednesday mornings, unless noted by Lee County
- **DON'T** forget to remove emtied trash cans from the roadside and hide them from street view when not awaiting collections
- **DON'T** be a stranger to your neighbors
- **DON'T** hesistate to reach out to your Community Association Manager or Board Members with questions or concerns

Stay safe and let us know if we can assist in any way!

Jacquelyn Pannone, HOA Board Secretary
Sidney Smith IV, Community Association Manager and Resident, pinerunhoaboard@gmail.com